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SMALL TREASURES
– exhibition for small works
14 MAY – 13 JUNE



Entry Fee: \$20 – entitles you to submit up to 4 pieces of work. \$15 for members

Method of payment: Eft-pos Website Online Cheque Cash Direct Credit A/C No 12 3114 0079275 00

Submit by downloading this entry form and paying online at www.waihekeartgallery.org.nz. Go to the exhibition Small Treasures
(payment required on delivery of work to the gallery – cheques to be made payable to Waiheke Community Art Gallery)

Name:

Address:

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Phone: Fax:

E-mail:

Bank details: Bank Branch Acct No Suffix

(so we can pay you when your work sells)

Return arrangements (if work unsold):

(include prepaid postage or courier tickets if necessary) Must be collected by 16 June. Gallery will not cover return shipping costs.

Work must be delivered with adequate packaging to enable repacking at end of exhibition.

Details of work submitted (Each work must be clearly labelled with name of artist, title, medium & retail price)

	Title	Medium	Retail Price (= wholesale price (inc GST) x 1.7)
Work No. 1
Work No. 2
Work No. 3
Work No. 4

I agree that the price set will be confirmed by the gallery director whose decision will be final.

Signed: Date:

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DELIVERY OF WORK

The gallery will receive works from **Monday 26 April**

All works, catalogues and contact details must be received by **Friday 7 May**

Exhibition opens at 6pm on **Friday 14 May**

Exhibition closes at 4pm on **Sunday 13 June**

Unsold works must be collected by **Friday 16 June** unless prepaid postage or courier tickets have been provided along with clearly addressed packaging.

SIZE AND MEDIUM

Work may be any shape or medium and no larger than 350mm in height, width or depth.

2D work: maximum 350 x 350mm, 3D work: max 350 x 350 x 350mm

However we still expect to receive works that are smaller but no larger than this dimension.

We encourage artists to think outside the square. Viewers will be expecting to see anything from paintings to small bronzes, ceramic, glass and jewellery.

RETAIL PRICE

This year there will be no set retail price – however a variety of retail prices is requested upward from \$100 in increments of \$50, i.e. \$150, \$200, \$250, \$300, \$350 etc. inclusive of GST. The gallery's commission is 41% of the retail price inclusive of GST. Artists are responsible for their own GST whether registered or not.

ENTRY FEE

\$20 per artist. \$15 for gallery members. This non-refundable fee enables you to submit up to 4 works and is payable to Waiheke Community Art Gallery when work is delivered.

SALES

Work sold may be taken by the buyer as soon as payment is made to the gallery. Sold works will be replaced with entries received but not yet displayed. Payments to artists will be made by direct credit on 20th month following completion of sale.

CONDITIONS

- As this is a "cash and carry" exhibition. All works must be for sale. The labels for works taken by buyers will be displayed in the gallery.
- Work must be delivered with adequate packaging to enable repacking at end of exhibition.
- Work must be properly presented ready for display.
- Artist's name, title of work, medium and retail price (\$150, \$250, \$350 etc) must be clearly written on the back or securely attached to each work.
- A completed entry form with full contact details, banking details and details of up to four works submitted must be provided by each artist.
- The selection of works is at the discretion of the Director. Where no retail price is provided or the gallery has a differing opinion, the price will be set by the director, whose decision is final.
- Unsold work must be collected from the gallery the same week as the exhibition closure. It will not be returned to artists unless prepaid postage or courier tickets have been provided along with clearly addressed packaging. Work sent without adequate return postage and packaging and not collected within the time frame specified will become the property of the gallery and may be sold to defray expenses. Accumulation of works not collected over years have led the gallery to implement this policy.